

OTTO FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MINUTES MARCH 14, 2023

Attending: Kim Dickinson 2025 Allison Girod, Secretary /Treasurer  
 Don Girod 2024 Paul Stang, OttoVFD President  
 Ron Neal 2023 Trisha Priest, Otto Chief  
 Stew Ritchie 2026  
 Don Sinn 2027

1. Motion to approve February meeting minutes: made by Don G, seconded by Don S, approved .

3. March Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$47,078.82	0.05%
CCB savings – Savings #1720049483	\$43,282.78	0.25%
CCB savings – Contingency #1720049505	\$124,496.05	0.50%
CCB savings – Air Tanks/Turnout Gear #1720052999	\$45,591.23	0.25%
NYCLASS NY-01-1150-0001 (Reserve)	\$139,061.16	4.47% currently

The remaining 2022 tax money was moved to Airtanks/Gear and Reserve as decided at the February meeting. Once the insurance bill is paid, some of the 2023 money will be put into Savings. Note: The \$15,000 Reserve deduction did not show up on the February statement for the checking account, but is included in the NYCLASS report.

Bills paid

	Verizon Wireless – credit \$7.48	
1976	National Fuel (estimated)	\$234.52
1977	MRC Repair – Otto1 inspection and Otto2 inspection	\$40.00
1978	Bank of Cattaraugus – safe deposit box – box # 186	\$15.00
1979	Ganoung's Fire Protection – extinguisher annual inspections	\$115.00
1981	Don Girod – replacement pulse oximeter finger clip sensor	\$42.77
1982	Don Girod – tracfone for ambulance (1 year) and holding case	\$136.15
1983	Don Girod – webbing and rope for BEFO training	\$130.97
1974	Mark Butler – Commissioner training on 2/25	\$300.00
1980	Otto VFD – reimbursement new McKesson pulseox for Otto8	\$478.65
1975	USPS – 2 books stamps	\$37.80

Bills to pay

	Verizon Wireless – credit \$7.48 – need to find out about it	
1985	National Fuel (actual)	\$288.04
1986	Ron Neal – mileage to Fluvanna for Commissioner training	\$53.71
1987	Alpine Software – support for 2020-2021 data entry for NFIRS	\$395.00
1984	Promark Insurance – insurance new policy 2023-2024	\$8,514.96
1988	Don Girod – carry case for new pulseox	\$30.98

The current bills and bank statements were checked by all Commissioners. The reconciled February bank account statements, check images and paid bills were viewed by all Commissioners. Motion to approve the treasurer's report and pay the bills made by Stew seconded by Kim, approved.

### Old Business

4. The air tanks are being inventoried. There seem to be 9 tanks that are both up to date with hydrotesting and still have time left since manufacture. Several others need to be hydrotested. A plan for the future : get 5 new tanks every 5 years so the hydrotest date can be easier to manage.
5. The DEC grant has been approved. The chiefs will figure out what equipment is best and will order it. The DEC matches \$1500. Motion to purchase the equipment for the grant up to a maximum of \$4000: made by Don G, seconded by Ron, approved.

### New Business

6. Robert Barber Sr got estimates from Breathing Air Systems for servicing the breathing air compressor(\$119,72) and also for parts to repair the Otto7 cascade system (\$341.25). Motion to approve these quotes and to authorize the chiefs to contact them and schedule these things: made by DonG, seconded by Stew, approved.
7. Information from Commissioner training.
  - It was suggested that the district have a harassment policy that included general harassment as well as sexual harassment. DonG has downloaded such a policy but a change would have to wait until next year since the training needs to match the policy.
  - It was recommended that the district sign the contract with Mercy for \$375 since otherwise they could charge the actual cost. Trisha thinks it is possible to have a contract that Mercy could bill the patient for an intercept transport as they used to do. This was agreed to be the best idea.
8. Chief's report
  - The ambulance inspection is scheduled for 10am on March 15.
  - The chiefs met and created a quarterly training schedule
  - Robert Barber Jr is looking for a discount on electric tools at Randolph Auto
  - Chiefs are looking for OSHA training for those members who missed ours
  - Things scheduled for in house training include: using leaf blower for wildfires, backflushing the dry hydrants, Otto2 and turbodraft, ladder inspections
  - Chiefs would like to have 21 in-date and tested air cylinders
  - Otto5 does not hold air – this is possibly a small leak
  - Chiefs want to talk to Jim M for a possible easement for his pond
  - Many pagers were updated in E Otto during the physicals
  - Ambulance captain radio is not working
  - Otto2 will probably go to LV for BEFO training on March 18
  - 18 members attended OSHA training and 20 went for physicals
  - There will be a move to have Best Practices to replace the out of date SOPs

9. The Commissioners would prefer that the meat raffle/ gun raffle event not serve beer. The event has changed in many ways and this could be one more change.