

OTTO FIRE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
MINUTES APRIL 11, 2023

Attending: Don Girod                      2024 Allison Girod, Secretary /Treasurer  
                  Stew Ritchie                      2026 Paul Stang, OttoVFD President  
                  Don Sinn                                2027 Trisha Priest, Otto Chief

1. Motion to approve March meeting minutes: made by Don G, seconded by Stew, approved.
2. April Treasurer’s report:

	Balance	Interest Rate
CCB checking - #1710057912	\$17,769.84	0.05%
CCB savings – Savings #1720049483	\$43,282.78	0.25%
CCB savings – Contingency #1720049505	\$124,649.54	0.50%
CCB savings – Air Tanks/Turnout Gear #1720052999	\$45,606.57	0.25%
NYCLASS NY-01-1150-0001 (Reserve)	\$139,694.81	4.64% currently

Bills paid

1985	National Fuel (actual)	\$288.04
1986	Ron Neal – mileage to Fluvanna for Commissioner training	\$53.71
1987	Alpine Software – support for 2020-2021 data entry for NFIRS	\$395.00
1984	Promark Insurance – insurance new policy 2023-2024	\$8,514.96
1988	Don Girod – carry case for new pulseox	\$30.98
1989	CCB – Otto8 loan due 4/1/23	\$5,081.25

Bills to pay

	Catt Cnty DPW – more chain for chimney fires	\$45.92
	National Fuel (estimated)	\$187.06
	Occustar- OSHA training, firefighter physicals	\$3,645.50
	Ray’s Small Engine – tune-up for donated chainsaw	\$70.19
	Ray’s Small Engine – carburetor work on 2 <sup>nd</sup> donated chainsaw	\$92.18
	Ray’s Small Engine – new saw chains	\$81.20

Received \$7.48 refund from Verizon. Deposited in checking.

The current bills and bank statements were checked by all Commissioners present. The reconciled March bank account statements, check images and paid bills were viewed by all Commissioners present. Motion to approve the treasurer’s report and pay the bills made by DonG seconded by DonS, approved.

Old Business

3. Two airtanks have been taken to Dival for hydrotesting.

4. The DEC grant: Robert Barber Jr is getting prices on various battery operated tools.

#### New Business

5. Robert Barber Sr got two estimates for servicing the breathing air compressor. Trisha will work with him to decide which vendor is better.

6. Repair parts for the Otto7 cascade system should be ordered soon. This was approved at the March meeting

8. Chief's report:

- The training schedule for May - July was well received by the department
- Training with Otto2 and the new ramp to the creek went well
- BEFO students are doing well and will finish up the last week of April. The district will buy flashlights to present to everyone who completes the course.
- The portable radio batteries are backordered, but should be ordered now so that there is no problem. Currently only one is bad.
- Matt is planning a turbo draft training May 20. There will be a class part and a hands on part.
- Danielle plans to take the EMT test by the end of April

9. Sexual Harassment update: The June district meeting is changed to Tuesday, June 27 due to conflicts. A letter will be sent to all the members who still need to do this training. It will explain that there are three ways to satisfy the requirement at this point:

- Attend the class on June 27 at the firehall at 6:30
- Submit a copy of a completed workplace SH training along with a fire department specific quiz.
- Take the county SH training online and submit the certificate of completion plus the fire department specific quiz

DUE DATE is September 1, 2023.

10. The Commissioners and their spouses are invited to the installation dinner on April 29 at 6:00 at the Little Valley VFW,

11. Paul reported that the county's grant application for a replacement Forty Rd bridge will be decided soon. The county will hold a pump operations class in Otto from mid August until mid September.