

OTTO FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES FEBRUARY 8, 2022

Attending:	Don Girod	2024	Allison Girod, Secretary/Treasurer
	Ron Neal	2023	Paul Stang, OVFD President
	Don Sinn	2022	

1. Meeting was opened at 7:30 pm by Don Girod
2. Motion to approve the January minutes: made by Don S, seconded by Don G, approved.
3. Treasurer's report:

	Balance	Interest Rate
CCB checking - #1710057912	\$8,052.68	0.02%
CCB savings – Savings #1720049483	\$36,255.61	0.02%
CCB savings – Contingency #1720049505	\$79,616.19	0.02%
CCB savings – Air Tanks/Turnout Gear #1720052999	\$12,891.84	0.02%
CCB savings – Reserve #1720049513	\$121,460.86	0.05%
	\$258,277.18	

Bills paid

1903	Verizon Wireless (due 1/11/22)	\$14.23
1904	National Fuel (estimated)	\$133.83
1905	USPS – post office box annual fee	\$62.00
1907	Ganoungs – fire extinguisher service	\$190.00
1906	Randolph Auto – battery tender for Otto7 (item returned)	
1909	Don Girod – postage reimb sending pager to Eagle for repair.	\$7.54
1908	Bank of Cattaraugus (Safe deposit annual fee)	\$15.00

Bills to pay

1910	Verizon Wireless (due 2/11/22)	\$13.51
1911	National Fuel	\$193.50
	Eagle Radio – repair of pager	\$153.20
	Total	\$370.21

The current bills were checked by all Commissioners present. The reconciled January checking account statement, check images and paid bills were viewed by all Commissioners present. Motion to approve the treasurer's report and pay the bills made by Don G, seconded by Don S, approved.

The 2022 tax money has been received and will be deposited soon.

Old Business

4. Motion to approve the end of year financial report for 2021 : made by Don G, seconded by Don S, approved. This report will be used to complete the annual state report that is due by the end of February.

New Business

5. Remaining money from 2021. At the end of the year there was \$ 8467.59 in Checking and \$ 36,255.61 in Savings for a total of \$44,723.20. This is much more than usually is left at the end of the year, due to so many things not happening again this year. Motion to transfer this amount to the Contingency Savings account : made by Don G, seconded by Don S, approved. This will leave only current funds in the checking and savings accounts for use in this year's expenses.

6. OSHA training is set up for 8:00am Saturday, March 12 at East Otto. Firefighter physicals are scheduled for 7:00pm Monday, March 14 at East Otto. Questions should be directed to Paul at 801-2591.

7. Discussion about mandated sexual harassment training. The OSHA training will include this. For members and Commissioners who do not attend the OSHA training there will be a training on June 14 at 6:30 before the June district meeting. Allison will send out a letter with this information to all active members.

8. The insurance renewal policy for March 1 has just been prepared and is not yet available. Right before the meeting Christy was able to send a cost summary, showing that the price will be \$20 more than last year. Motion to pay the \$8644 for the insurance policy due March 1: made by Don G, seconded by Don S, approved.

9. Chief's report:

- Tony will looking into repair of the two roof saws received from Lake Erie Beach. He plans to check with Ray's Small Engine.
- Tony will set up a maintenance session for the breathing air compressor with Smith Fire