

Regular Meeting, Town Of Otto

A regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto- East Otto Road, Cattaraugus, NY on the 17th day of June 2014.

Present: Ron Wasmund .. Town Supervisor
Brenda Mallaber .. Councilwoman
Paul Stang .. Councilman
James Wojdan .. Councilman
Francis Feth .. Councilman
Trisha Priest .. Town Clerk
Robert Barber Jr. .. Highway Superintendent

Absent:

Others Present:

Colleen Feth .. Comprehensive board chairwoman
Jeff Hollar .. Code Enforcement Officer entered the meeting at 7:32pm

Community Members Present:

George Fantaski, of Otto

Supervisor Wasmund called the regular meeting to order at 7:03pm.

RESOLUTION 2014-69

Approval of minutes

On a motion made by Councilman Wojdan and seconded by Councilman Feth, the following resolution was

APOPTED	Ayes	5	Feth, Mallaber, Stang, Wasmund, Wojdan
	Nays	0	

Resolved that the minutes of May 20, 2014 be approved with a correction of the amount of aid received by the town to read \$1738.62.

New Business A complaint was made at the clerk's office Thursday evening June 12, in regard to the Barber Cemetery on Dake Hill and Hebner Hill. The grass has not been mowed and was over knee height. Ron and Betty Wasmund trimmed and mowed on Saturday to correct the immediate problem. S. Phinney mowed the cemetery in the past and had asked for an increase in compensation which the budget could not support. R. Wasmund posed the question to the board on the necessity of placing the job out for bid. J. Wojdan will reach out to the youth at school to see if there is any interest from the HS students. The current budget is set at a flat rate per mowing up to 10 times during the season.

Planning Board Coleen Feth asked the board to schedule a public hearing for the zoning plan revision. She will place the appropriate ad in the Springville journal. The planning board continues to work on acquiring the property from J.Pocobella to create a park. There are grant funds available from NYCerta. Chairwoman Feth turned over the grant application to supervisor Wasmund for review. There is concern about insurance expense for the property. C. Feth reassures that the cost is nominal.

RESOLUTION 2014-70

Public Hearing-zoning enforcement

On a motion made by Supervisor Wasmund and seconded by Councilwoman Mallaber, the following resolution was

ADOPTED	Ayes	5	Feth, Mallaber, Stang, Wasmund, Wojdan
	Nays	0	

A public hearing will be scheduled for July 22, 2014 at 7pm held at the town hall for the public review and comment on the adoption of the revised zoning ordinances for the town of Otto.

Report of town officials

Supervisor Ronald Wasmund presented the monthly report on the Town's finances for the month of May 2014.

Highway Superintendent Robert Barber Jr reported that the Governor has declared the county of Cattaraugus in the state of disaster during the recent floods. While there is nothing guaranteeing aid relief, this declaration may help with possibly receiving aid through FEMA. Previously repaired flood damage was only washed away in some spots with the most recent heavy rain fall. New Albion still requires our assistance with man power and equipment. Two highway employees have been reassigned to help them recover from some of the destruction they sustained. There have been some changes in the process of reimbursement from CHIPS. Proof of payment by the means of cancelled checks now needs to be submitted. The highway department will be working on mowing the road sides and continuing to aid new Albion and make repairs as they occur.

Code enforcement Jeff Holler turned in \$210 in building permit fees collected. 19 phone calls, submitted 2 violations for deck construction without permits. The demolition permit issued to Wilder has now expired. Jeff asked Justice Austin what the next step would be in this process. He will contact Justice Austin prior to the deadline to determine compliance. The house in South Hill has not been inspected. Jeff has been in contact with the regional code enforcement advisor. It is the consensus that if the town stepped in to finish the demolition project, the town could assess the expense incurred to do so on the property taxes, However if the property were to go to county auction for nonpayment of taxes the town may not recoup the monies. The County has passed a resolution to protect their interest in such matters.

Councilman Stang made mention that the historical society building was suffering water damage because of a deteriorating roof. He asked at what point the town would step in to make repairs. The historical society has a lengthy history of impoverishment. Lauren Bird had made a suggestion of tarring the roof as a Band-Aid measure. There was much discussion on the matter in regards to what can and can't be done because the building is on the national historic registry. Bob Waite who is in charge of the society should be contacted to provide input as well.

Town Clerk Trisha Priest presented the board with a monthly review of the town clerks cash flows. She approached the board with concerns over the handling of the cemetery. The recent additions to the cemetery have brought up concerns regarding grave opening/closing, fees associated and overall management. She asked the board if a cemetery board can be formed to help aid in an advisory capacity. Clerk Priest also shared concerns over internal controls for the clerk's office. After attending a state conference highlighting audit controls, and expressing vulnerabilities present because of personnel and budgetary constraints, she asked the board to put into place a control policy to protect the integrity of the clerks and the supervisor's offices. No action was taken.

Ron Wasmund reviewed town law and public health law information submitted by the town clerk in regards to the compensatory fees to the vital statistic registrar and deputy registrar.

RESOLUTION 2014-71

Vital Statistic Registrar compensation

On a motion made by Supervisor Wasmund and seconded by Councilwoman Mallaber, the following resolution was

ADOPTED Ayes 5 Feth, Mallaber, Stang, Wasmund, Wojdan
 Nays 0

Resolved that the appointed registrar of vital statistics and the deputy registrars will be compensated in accordance to public health law §4124 and town law §27§5-17c. special salaries;
whereas local registrars who are not paid a specified salary receive as compensation, the fees collected for issuing copies of birth and death certificates.

Whereas they also receive from the appointing municipality \$.50 for each new certificate of live birth and certificate of death filed, each report of fetal death received and each burial permit issued.

RESOLUTION 2014-72

Audit of Claims

On a motion made by Councilman Feth and seconded by Councilman Wojdan, the following resolution was

ADOPTED Ayes 5 Feth, Mallaber, Stang, Wasmund, Wojdan
 Nays 0

Resolved that the bills contained on Abstract #006 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No. 52 through 64	\$ 4548.51
Highway Fund	No. 70 through 81	\$21,729.29
Water District	No.	\$ 0.00
Light District	No. 3	\$ 255.73
Sewer District	No. 4	\$ 69.70

RESOLUTION 2014-73

Supervisor's Monthly Report

On a motion made by Councilman Wojdan and seconded by Councilman Feth, the following resolution was

ADOPTED Ayes 4 Feth, Mallaber, Stang, Wojdan
 Nays 0

Resolved that the Supervisor's Monthly report for the month of May 2014 be accepted as submitted.

RESOLUTION 2014-74

Obsolete inventory

On a motion made by Councilman Stang and seconded by Councilman Feth, the following resolution was

APOPTED Ayes 5 Feth, Mallaber, Stang, Wasmund, Wojdan
 Nays 0

Whereas the old clerks desk has reached the expiration of its usefulness.

Whereas the desk have fallen into disrepair.

The board makes the distinction that the old clerks desk be moved to obsolete inventory and be disposed of.

With no further discussion, on a motion of Councilman Stang and seconded by Councilman Wojdan, the meeting was adjourned at 8:42pm. Carried unanimously.

The next board meeting will be held on July 15, 2014 7PM at the Otto Town Hall.

Respectfully Submitted,

Trisha A. Priest, Town Clerk