

## Regular Meeting, Town Of Otto

February 18, 2014 a regular meeting of the town board of the Town of Otto, Cattaraugus County and the State of New York was held at the Otto Town Hall, 8842 Otto East Otto Road, Cattaraugus, NY on the 18th day of February 2014

**Present:** Ron Wasmund .. Town Supervisor  
Brenda Mallaber .. Councilwoman  
Paul Stang .. Councilman  
James Wojdan .. Councilman  
Trisha Priest .. Town Clerk  
Robert Barber Jr. .. Highway Superintendent

**Absent:**

Francis Feth .. Councilman

**Others Present:**

Jeff Hollar .. Code Enforcement Officer entered the meeting at 7:25pm

**Community Members Present:**

William Solak of Emerling Chevrolet

Supervisor Wasmund called the regular meeting to order at 7:06pm.

RESOLUTION 2014-45

Approval of minutes

On a motion made by Councilman Wojdan and seconded by Councilman Stang, the following resolution was

APOPTED Ayes 4 Mallaber, Stang, Wasmund, Wojdan

Nays 0

Resolved that the minutes of January 21, 2014 be approved with an omission requested by J. Wojdan.

Two sealed bids were opened and presented to the board for review by Supervisor Wasmund.

Gowanda Ford entered a complete bid

List price \$43,445.00

Without trade \$31940.62

Trade Allowance \$28000.00

With Trade \$3940.62

Emerling Chevrolet entered a complete bid

List price \$32157.00

Without trade \$32157.00

Trade Allowance \$24525.00

With Trade \$7632.00

RESOLUTION 2014-46

Award of Bid -2015 4x4 pickup truck

On a motion made by Councilman Wojdan and seconded by Councilman Stang, the following resolution was

APOPTED Ayes 4 Mallaber, Stang, Wasmund, Wojdan

Nays 0

Resolved that the Gowanda Ford 14650 RT 62, PO Box 69, Gowanda, NY 14070 be awarded the contract for the purchase of one new 2015 4x4 pickup truck with trade in allowance for their low bid of \$3940.62.

## **Report of town officials**

**Supervisor** Ronald Wasmund presented the monthly report on the Town's finances for the month of January 2014.

**Comprehensive Planning Board** A copy of the comprehensive plan was distributed to the board members.

**Highway Superintendent** Robert Barber Jr. researched the cost of purchasing a phone system that would allow for extensions to be used by the town clerk and court justice. He was fortunate to find a set of phones on sale at OfficeMax, purchased and installed them. The next step of the project is to look into caller id. Superintendent Barber attended a workplace violence class. He stated that the town supervisor is responsible for Risk Assessment plan for the town. Superintendent Barber will put together the plan for his department so that they are in compliance with PESH regulations.

Councilman Stang wanted to mention that the Otto Fire department was hosting a breakfast March 2nd and the Chicken BBQ April 6th.

**Town Clerk** Trisha Priest presented the board with concerns in regards to her office. The dog records do not appear to be intact. Clerk priest has started sending out renewal notices. She is seeing roughly 50% compliance with the notices. If the estimated number of dogs in town is accurate then we are missing a bunch of dogs in our records. Conducting a dog census has tabled. The current dog tags in circulation have the former town clerk's home phone number on them. It would be a courteous to purchase tags with the towns number on them. With the Store and More being closed residents would have to travel out of town to purchase refuse tickets. Clerk Priest presented a contract with DPW outlining terms to the board for review to sell refuse tickets at the clerk's office. Tax collection is going well. The towns portion of the taxes has been collected in full. The clerks totals for January were \$50 3 dog renewals and 2 original licenses. Mrs. Carini is inquiring about the possibility that the board would be interested in selling the wooden office chairs in the clerk's office. She has visited the clerk's office and also reached out to the supervisor on this proposition. The board will need time to make a consideration.

### RESOLUTION 2014-47

#### **Bank account change**

On a motion made by Councilman Stang and seconded by Councilman Wojdan, the following resolution was

APOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the town board grand authority to Clerk Priest to open bank accounts with Community Bank NA in the name of Town of Otto Tax Collector, Town of Otto Town Clerk and Town of Otto Conservation.

### RESOLUTION 2014-48

#### **Purchase of dog tags**

On a motion made by Supervisor Wasmund and seconded by Councilwoman Mallaber, the following resolution was

APOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the town board authorize the purchase of new dog tags to replace dog license tags currently in circulation with updated contact information.

Whereas, no charge will be assessed to a dog owner so long as they turn over the obsolete tag being removed from circulation.

RESOLUTION 2014-49

Agreement to sell refuse tickets

On a motion made by Councilwoman Mallaber and seconded by Councilman Wojdan, the following resolution was

APOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the town of Otto enter into an agreement with the Department of Public Works to offer for sale refuse tickets to the public at the town clerk's office.

RESOLUTION 2014-50

Address change

On a motion made by Councilman Stang and seconded by Councilman Wojdan, the following resolution was

APOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the board authorizes clerk priest to enter change of address form to reflect the change in office of the town clerk and to designate 8842 Otto-E.Otto Road, Cattaraugus, NY 14719 as the official address for the Town of Otto.

**Code enforcement** Jeff Hollar reported he had completed seventeen inspections and sent out twelve violation notices. Two permit payments were submitted for recording by the town clerk. J.Hollar is running out of permits and wishes to make a purchase and will look for the best pricing.

J. Hollar will be presenting the case against Wilder in court. There has been communication with Wilder about placing a visual barrier around the half demolished building but as of yet a fence or other barrier has not been put up. J. Hollar also reports that there looks to be improvement on the Bartlet property.

RESOLUTION 2014-51

Audit of Claims

On a motion made by Councilwoman Stang and seconded by Councilman Wojdan, the following resolution was

ADOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the bills contained on Abstract #002 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No. 8 through 17	\$ 31684.68
Highway Fund	No. 12 through 11	\$ 9616.33
Water/Sewer	No.1 through 2	\$ 155.00

RESOLUTION 2014-52

Supervisor's Monthly Report

On a motion made by Councilwoman Mallaber and seconded by Councilman Wojdan, the following resolution was

ADOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan  
                     Nays    0

Resolved that the Supervisor's Monthly report for the month of January 2014 is accepted as submitted.

**EXECUTIVE SESSION**

RESOLUTION 2014-53

Enter into Executive Session

On a motion made by Supervisor Wasmund and seconded by Councilman Wojdan, the following resolution was

ADOPTED      Ayes    4            Mallaber, Stang, Wasmund, Wojdan

Nays 0

Resolved that the board enter into Executive Session to discuss recommendations from legal counsel.

With no further business, on a motion of Councilman Wojdan and seconded by Supervisor Wasmund, the meeting was adjourned at 9:07pm. Carried unanimously.

The next board meeting will be held on March 18 2014 7PM at the Otto Town Hall

Respectfully Submitted,

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Trisha A. Priest, Town Clerk